

MINUTES
BOARD OF DIRECTORS
PLACER COUNTY WATER AGENCY

Thursday, February 6, 2020
2:00 p.m. Regular Meeting

Board Members Present: Chair ROBERT DUGAN, Vice-Chair JOSHUA ALPINE, and PRIMO SANTINI, III

Board Members Absent: GRAHAM "GRAY" ALLEN and MICHAEL "MIKE" LEE

Agency Personnel Present Who Spoke: ANDY FECKO, Director of Strategic Affairs and Acting General Manager; SCOTT MORRIS, General Counsel; LORI YOUNG, Clerk to the Board; MICHAEL WILLIHNGANZ, Director of Administrative Services

A. CALL TO ORDER

1. Roll Call

Chairman Dugan called the regular meeting of the Placer County Water Agency Board of Directors to order at 2:01 p.m. in the American River Room, Placer County Water Agency Business Center, 144 Ferguson Road, Auburn, California.

2. Pledge of Allegiance

The Clerk to the Board led the Pledge of Allegiance.

3. Announcements, introductions, and recognitions

None received.

B. PUBLIC COMMENT:

The Chair invited the public to comment. There were no comments.

C. REPORTS BY DEPARTMENT HEADS

None received.

D. AGENDA CHANGES AND REVIEW

Items F.2. and G.1. were pulled from the agenda. There will be no closed session.

E. CONSENT CALENDAR:

Action:

1. Consider approving a \$500 sponsorship for the Forgotten Soldier Program 2020 Earth Day Community Celebration in Auburn.
2. Consider approving a budget amendment in the amount of \$140,000 to increase the Power Division Operating - Routine Capital budget.
3. Consider approving General Manager's claim in the amount of \$84.72.
4. Consider approving employee's reimbursement claim pursuant to Chapter 3, Article 1, Section 3003, of the Agency's Personnel and Administrative Manual:
 - a. Brie Anne Coleman's business expenses incurred during July, September, and October 2019, in the amount of \$97.91.
5. Consider approving December 19, 2019, Minutes and January 6 and 16, 2020, Minutes.

Information, Receive and File:

6. Budget transfers between capital projects within Agency Wide, Water Division and Power Division.
7. Check Register 20-03 expenses disbursed.

Motion by Director Alpine approving Consent Calendar items 1, 2, 3, 4, 5, 6, and 7; motion seconded by Director Santini and adopted by unanimous roll call vote of Directors present.

F. AGREEMENTS AND CONTRACTS:

Action:

1. Consider approving the following:
 - a. Purchase of 17 replacement vehicles included in the 2020 Routine Capital Budget for the Water Division under the State of California Multiple Awards Schedule (CMAS) contracts #1-18-23-20B with Elk Grove Auto Group, #1-18-23-20H with Hanlees Chrysler Dodge Jeep Ram Kia, and #1-18-23-23E with Wondries Fleet Group in an amount not to exceed the budgeted \$673,715;

- b. Purchase of one new addition vehicle included in the 2020 Routine Capital Budget for the Water Division under CMAS contract #1-18-23-20B with Elk Grove Auto Group in an amount not to exceed the budgeted \$31,211.
- ~~2. Consider approving the following for Amendment No. Four to Agreement No. P-16-03 for On-Call Services for Hydroelectric Support and Maintenance with TCB Industrial Inc.:~~
 - ~~a. Increase the total not to exceed amount of the agreement by \$300,000 for anticipated work through 2020;~~
 - ~~b. Increase the total not to exceed amount of the agreement by \$200,000 for emergency work to be performed under Resolution No. 20-02.~~
- 3. Consider approving Award of Construction Contract No. 2016-26 to Syblon Reid Contractors, Inc. for the L.L. Anderson Dam Outlet Works Modification Project in the amount of \$1,988,150.
- 4. Consider approving the purchase of a John Deere 672G Motor Grader from Pape' Machinery using the Sourcewell Cooperative Purchase Contract #032515-JDC to replace an existing Motor Grader in an amount not to exceed \$346,000.
- 5. Consider approving the following for Amendment No. Two to Agreement No. P-17-12 B for On-Call Concrete Services with B & M Builders, Inc.:
- a. Exercise the second optional extension as per the original agreement, extending the time to perform services through February 14, 2021;
 - b. Increase the annual not-to-exceed amount from \$60,000 to \$100,000 per year;
 - c. Update the rate schedule to new rates for this next agreement period to begin on February 15, 2020.
- 6. Consider approving the following for the Middle Fork American River Project Communications System Upgrade:
 - a. A budget transfer of \$350,000 from a minor project to the Middle Fork Communication Upgrade Project;
 - b. Amendment No. Eleven to the Consulting Services Contract with Timberline Engineering, Inc., revising the original agreement by adding a not-to-exceed amount of \$175,000, increasing the contract total to \$2,952,838;

- c. Extend the time of performance to the Consulting Services Contract with Timberline Engineering, Inc. through August 31, 2020.
- 7. Consider approving water service applications for the following:
 - a. Facilities Agreement (FA) 2731, Pasquetti Offsite, Rocklin, 0.0 Units of Capacity (UOC);
 - b. FA 2741, Amazing Facts Storage Building Fire Service, Rocklin, 0.0 UOC;
 - c. FA 2747, J & S Offsite, Rocklin, 0.0 UOC.
- 8. Consider approving Addendum No. Two to Energy Services Master Agreement with YES Energy LLC which includes the following:
 - a. Extend the contract for an additional year in an amount not to exceed \$92,000.
 - b. Authorize the General Manager, or his designee, to renew this subscription service annually, or as needed, providing any increase in costs do not exceed 5% of the prior annual subscription services.
- 9. Consider the following for the Ophir Water Treatment Plant - Wetlands Permit Clearance Project, completing underground utility extensions and surface improvements through the delineated wetlands on the site of the future Ophir Water Treatment Plant:
 - a. Approve a budget amendment in the amount of \$675,000 from the Water Division, Water Connection Charge account;
 - b. Approve Amendment No. One to Professional Services Agreement with Black & Veatch Corporation for additional engineering services in an amount not to exceed \$65,846, revising the total not-to-exceed amount from \$85,000 to \$150,846; and
 - c. Award Construction Contract No. 2019-08 to C&D Contractors, Inc. in the amount of \$1,890,201.

Information, Receive and File:

- 10. Progress Pay Estimate and Non-discretionary Contract Change Order Summary for the period January 6, 2020, through January 19, 2020.

Motion by Director Santini approving Agreement and Contract items 1, 3, 4, 5, 6, 7, 8, 9, and 10; motion seconded by Director Alpine and adopted by unanimous vote of Directors present.

G. POWER:

1. ~~Consider reaffirming by a 4/5th vote a continuing state of emergency and continued actions authorized under Resolution 20-02, authorizing the Agency to enter into contract to protect, access, inspect, and repair Agency property and facilities on the Middle Fork American River Project.~~

H. ADMINISTRATION:

1. Consider adopting Resolution 20-06 adopting the Agency's Records Retention Schedule.

Director of Administrative Services reported the Records Retention Schedule is the Agency's legal authority for retaining and destroying records. The last comprehensive review and update of the schedule was in 2003.

Motion by Director Alpine adopting Resolution **20-06 adopting the Agency's Records Retention Schedule**; motion seconded by Director Santini and adopted by unanimous vote of Directors present.

2. Consider approving the following organizational changes.
 - a. Agency Wide organizational restructuring:
 - (1) The addition of one full-time equivalent (FTE) position for the purpose of establishing a Director of Resource Management.
 - (2) The adoption of salary range 54.0 of the Department Head salary schedule for Director of Resource Management.
 - (3) The adoption of salary range 36.5 of the Confidential Employees salary schedule for Executive Assistant.
 - (4) A budget amendment to increase the Agency Wide operating budget in the amount of \$257,088.
 - b. Water Division organizational restructuring:
 - (1) The adoption of salary range 46.0 of the Middle Management salary schedule for Real Property Program Manager.

- (2) A budget amendment for use of Water Division operating reserve-operational in the amount of \$40,000.

Director of Administrative Services reported on organizational restructuring that includes the new positions of Director of Resource Management and Real Property Program Manager, and the re-classified position of Executive Assistant.

Motion by Director Santini approving item H.2.; motion seconded by Director Alpine and adopted by unanimous vote of Directors present.

I. REPORTS BY DIRECTORS:

Director Alpine reported he spoke at the meeting of the Meadow Vista Garden Club about water efficiency.

Chair Dugan reported on his meetings with the Regional Water Authority and the Northern California Water Association (NCWA). Governor Newsom seems to understand the groundwork laid by our Agency and by agencies in and around the region. That is evident when he talks about his entire portfolio; the notion that it has to be done as a portfolio or it doesn't work. He made a declarative, galvanizing statement of support for what we are trying to do, and for our partnerships that protect our water supplies and allows us to control how we contribute to the State.

J. REPORTS BY LEGAL COUNSEL:

Legal Counsel reported regulations for Section 404 of the Clean Water Act regarding the discharge of dredged or fill material has been rolled back to 1986 standards, yet the State Water Board will be greatly expanding there – they are now going to get much more involved in wetland permitting decisions.

K. REPORTS BY GENERAL MANAGER:

Acting General Manager recognized the Agency's new Clerk to the Board, Lori Young.

He reported the Bureau of Reclamation is likely to release a Record of Decision on long term operations of the Central Valley Project. For more than a decade, the Agency has been working very hard at trying to change the way the lower American River is operated for the benefit of water supply reliability in Folsom Reservoir to ensure a healthy water supply, and also to make sure there is enough cool water in Folsom Reservoir to keep the fish in the lower American river healthy.

L. CLOSED SESSION

1. ~~Conference with legal counsel – Anticipated Litigation – Pursuant to subdivision (b) of Section 54956.9 of the Government Code. *Potential Case: one*~~

M. REPORT FROM CLOSED SESSION

No closed session was held.

N. ADJOURNMENT:

At 2:25 p.m. Director Alpine made a motion to adjourn; motion seconded by Director Santini and adopted by unanimous vote of Directors present.

ATTEST:

Lori Young, Clerk to the Board
Placer County Water Agency